

**Avon Dassett Community Benefit Society Limited**  
**(the ‘Society’)**  
**Management Committee**

**Minutes Of The Meeting held on Tuesday 25 April 2017**  
**at 7.30 pm at Oxbow Farm, Avon Dassett**

1) Present:

Ray Randerson; Darrell Muffitt (Chair); Mike Blakeman; Graham Fewster; Sally Crompton; Alastair Whetstone; Trevor Gill (Secretary)

2) Apologies:

None

3) Declaration Of Interests:

Darrell Muffitt, Mike Blakeman and Trevor Gill declared that in addition to their roles with the Society they are in they are also elected members of Avon Dassett Parish Council.

Ray Randerson Chairs Avon Dassett Charities.

4) Welcome and Introduction

Darrell welcomed members to the first meeting On The Society’s Management Committee and thanked them for volunteering. He gave a brief introduction as to how the committee had evolved. He confirmed that there is a wide range of skills available from members but if more specific skills are needed that we can co-opt in the future.

He advised that there is a definite need to ensure that this committee is seen as distinct from Avon Dassett Parish Council despite the fact that 3 members of the committee serve on both bodies.

5) Progress To Date

Darrell gave a brief update the progress to date covering:

- a) Current status with our bid
- b) The appointment of solicitors
- c) The appointment of accountants
- d) The basis of the bid was that there was no VAT payable this appears now not to be the case but discussions are on going as to amount that could be payable. Once this is agreed we will need to consider how this is funded
- e) The bank account is opened but we are waiting for the final formalities to be completed
- f) We have submitted a commercial loan to The Plunkett Foundation and this is being processed
- g) We have started the process of getting Social Investment Tax Relief for investors

6) Finances

Trevor advised the current position with share applications and stated that so far the majority of pledges had been turned into applications.

Once the bank account is fully operational Trevor will contact The Plunkett Foundation re the agreed bursary.

7) Next Steps and Responsibilities;

- a) Ray agreed to progress the tenancy
- b) Graham agreed to look into a Microbrewery
- c) Darrell and Sally to arrange to visit The Plunkett Foundation to progress the Commercial Loan Application and in particular the Social Impact analysis that has been submitted
- d) Trevor agreed to look after communications including Mail Chimp and the website
- e) Mike and Darrell with continue to work with the solicitor and accountant to progress the purchase
- f) Darrell will progress getting Social Investment Tax Relief for investors
- g) Trevor will for the time being look after finances and when appropriate arrange to talk with Graham about the Treasurer's role
- h) All members will try to get more completed share applications
- i) Darrell and Trevor will consider the best way of raising loan capital if required

8) Longer Term Requirements;

- a) We will need to consider publicity as the project progresses
- b) What work is needed to enable The Avon to be opened for business
- c) Possible tidy up of the outside and the garden in particular
- d) Possible link with CAMRA

9) Future Meetings

The next meeting will be held on Wednesday 10 May at The Thatches. Future meetings will be held every 2 weeks.

The dates for the immediate meetings are:

24 May: 7 June: 21 June: 5 July: 19 July: 2 August: 16 August: 30 August